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| 重庆第二师范学院采购申请表（货物类） |
| **申报日期：**  |  | **年** | **月** | **日** |  |
| **使用单位名称（签章）** |  |
| **经办人及联系方式** |  |
| **申购理由** |  |
| **采 购 内 容** | **序号** | **名称** | **品牌** | **规格型号** | **单价** | **数量** | **金额** | **备注** |
| **1** |  |  |  |  |  |  | **参考供货商家及电话** |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **金额合计** |  |
| **经费来源：**  |  |  | **预计金额：** |  | **元** |
| **审查意见** | **项目负责人：** | **业务主管部门负责人：** |
| **经费主管部门负责人：** | **业务分管校领导：** |
| **国资管理部门审批意见** |  **签字：** |
| **采购中心** | **A：公开招标 B：邀请招标： C：竞争性谈判： D：竞争性磋商****E：询价采购 F：单一来源 G：协议供货 H：电商平台** **是否进入采购程序： 是 否 拟采购方式：****采购中心签章： 经办人：** **审批日期： 年 月 日** |

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|  **备注 1、预算金额10万元及以上的采购项目需附采购论证报告。** **2、采购预算金额20万元以上（含），需业务分管校领导审批。** |